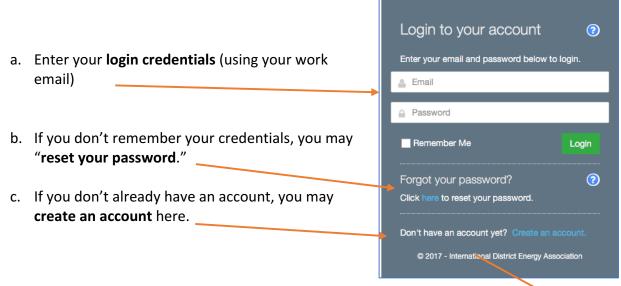


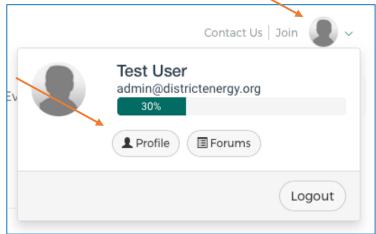
## Manage Your Privacy Settings

## Manage Your IDEAConnect Privacy Settings

1. Click "Sign In" in the top-right corner of <a href="www.districtenergy.org">www.districtenergy.org</a> and enter your account login credentials. Please use your work email (for professional networking purposes).



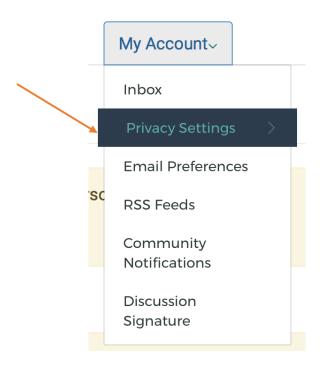
2. Navigate to your **profile** page by clicking your profile photo in the top-right corner of IDEA's website.



3. Click on the "My Account" Tab



4. Select "Privacy Settings" from the drop-down



- 5. From this page, you can choose **privacy settings** for each profile demographic field associated with your **individual profile**. Options for each field are:
  - My Contacts (only those you choose to add to your contact list)
  - Members Only (for IDEA Members Only)
  - Public (for all <u>DistrictEnergy.org</u> visitors)
  - Only Me

